

EXHIBIT 4



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Sparago Design Review Summary- September 16, 2017

Attendees: Gary & Connie Sparago, Client; Chris Weyer, Regional Building Consultant;

Summary:

- Reviewed general timeline & building plan; Fall 2018 target- Chris to generate schedule to illustrate recommended approach
- Discussed current drawings and answered questions on pro's / con's on leaving existing bath alone
- Discussed changes to drawings:
 - Add 2' width and 2' length
 - Re-work living room gable glass & add 2 more panels of fixed glass next to door
 - Add a rectangular window above toilet
 - Will likely change entry door(s)
 - Stone on exposed area of foundation and about 3' up on mudroom
Discussed additional projects to be addressed once construction begins
 - Adding window in existing living room
 - Staining interior partition walls that never got stained originally
- Discussed next payment and outlined expectations for the next few months

Action Items:

- 1) Generate updated timeline & building plan to accommodate fall 18' – BMLCH/ Chris Weyer
- 2) Forward next payment for final drawings – Gary & Connie
- 3) Generate final architectural drawings incorporate aforementioned changes – BMLCH / John Lanner
- 4) Builder Introductory meeting(s) on Site- BMLCH/ CW (Early-Mid November)

Project Timeline: See Attached

Next Call – Week of 9/25, Time & Date to be determined

cc: Chris Weyer , John Lanner